केंद्र शाळांच्या (क्लस्टर रिसोर्स सेंटरच्या) माध्यमातून शाळांची कामगिरी सुधारण्याकरीता सूचना देणेबाबत.

महाराष्ट्र शासन
शालेय शिक्षण व क्रीडा विभाग
शासन परिपत्रक क्रमांक : संकीर्ण २०२०/प्र.क्र.१३/एसडी-६
मादाम कामा मार्ग, हुतात्मा राजगुरू चौक,
मंत्रालय, मुंबई-४०० ०३२.
दिनांक:- २० जानेवारी, २०२०

संदर्भ :- भारत सरकारच्या मानव संसाधन विकास मंत्रालयाचे अर्ध शासकीय पत्र क्रमांक ४८-१९/२०१९-आयएस-१३, दिनांक ०७ जानेवारी, २०२०

शासन परिपत्रक :-

गुणवत्तापूर्ण शिक्षण पुरविणे हे ध्येय साध्य करण्याच्या प्रक्रियेतील शाळांची नियतकालिक तपासणी व पर्यवेक्षण ही एक महत्त्वाची गोष्ट आहे. अशा प्रकारची तपासणी करण्याकरिता व त्याच बरोबर विद्यार्थी व शिक्षकांना प्रशिक्षण व मदत पुरविण्यामध्ये केंद्रशाळा ही महत्त्वाची भूमिका बजावते. याच संदर्भात शिक्षकांमध्ये सतत व्यावसायिक सुधारणा घडवून आणण्याकरिता एक शैक्षणिक व अभ्यासक्रम विषयक सुयोग्य अशी मदत प्रणाली विकसित करणे आवश्यक आहे.

२. शाळांच्या अधिक चांगल्या शैक्षणिक कामगिरीकरिता विविध शैक्षणिक मुद्द्यांवरील चर्चा व त्यावर आधारित विविध उपक्रम तयार करण्याकरिता केंद्रशाळेच्या माध्यमातून नियमित भेटी व मासिक बैठका आयोजित करणे गरजेचे आहे. अशा प्रकारे प्रत्येक केंद्रशाळेला त्याच्या आखत्यारित येणाऱ्या शाळांना नियमीत भेटी देऊन, त्याद्वारे त्यांना प्रत्यक्ष शैक्षणिक मदत पुरविण्यासाठी आणि त्याचा अहवाल शिक्षणाधिकारी (प्राथमिक/माध्यमिक व उच्च माध्यमिक) यांना पाठविण्यासाठी Project Approval Board (PAB) अतंर्गत सन २०१९-२०२० सालासाठी निधी उपलब्ध करून देण्यात आला आहे. भारत सरकारच्या मानव संसाधन विकास मंत्रालयाद्वारे केंद्र प्रमुखांसाठी शाळांमधील पायाभूत सुविधा तसेच, शिक्षक, विद्यार्थी, इतर प्रशासकीय व शैक्षणिक इत्यादी बाबींची नियतकालिक तपासणी करण्याकरिता सविस्तर प्रश्नसंच व सूचना तयार करण्यात आल्या आहेत. त्या पुढीलप्रमाणे आहेत:-

१) केंद्र शाळा ही शैक्षणिक संशोधन संस्था म्हणून शिक्षकांसाठी काम करेल.

२) केंद्र प्रमुखाने शाळेतील शैक्षणिक समस्यांवर दर महिन्याला बैठक घेऊन शाळेची कामगिरी वाढवावी.

३) केंद्र प्रमुखाने शाळा व्यवस्थापन समिती सदस्य आणि स्थानिक संस्था यांना भेट देऊन शाळेच्या प्रगतीसाठी बैठका आयोजित कराव्यात.

४) तसेच, केंद्र प्रमुखाने विशेष प्रशिक्षण मोहीम राबवून शाळाबाह्य मुलांना त्यांच्या वयानुसार शाळेत दाखल करून घ्यावे.

५) केंद्र प्रमुखाने त्याच्या अखत्यारीत असलेल्या समुहातील प्रत्येक शाळेस २ महिन्यातून एकदा भेट देऊन शिक्षकांना शैक्षणिक मदत पुरवावी आणि शिक्षणाधिकाऱ्याला नियमित अहवाल सादर करावा.

केंद्र प्रमुखाला शाळा तपासणीसाठी देण्यात आलेल्या तीन प्रश्नावल्या सदर परिपत्रकासोबत परिशिष्ट "अ" मध्ये जोडण्यात आल्या आहेत.

सदर शासन परिपत्रक महाराष्ट्र शासनाच्या www.maharashtra.gov.in या संकेतस्थळावर उपलब्ध करण्यात आले असून त्याचा संकेतांक २०२००१२०१५०१३६४७२१ असा आहे. सदर परिपत्रक डिजीटल स्वाक्षरीने साक्षांकित करून निर्गमित करण्यात येत आहे.

महाराष्ट्र राज्याचे राज्यपाल यांच्या आदेशानुसार व नावाने.

Rajendra Shankarrao Pawar

Digitally signed by Rajendra Shankarrao Pawar
DN: c=IN, o=Government Of Maharashtra, ou=School Education and Sports Department, postalCode=400032, st=Maharashtra, 2.5.4.20=679184b88f7019ef64ad6ddc2495ca280267c0d4755ce63fa70c45cf755d9373, cn=Rajendra Shankarrao Pawar
Date: 2020.01.20 15:04:06 +05'30'

(राजेंद्र पवार)
उप सचिव, महाराष्ट्र शासन

प्रति,

१) मा. मंत्री, (शालेय शिक्षण) यांचे खाजगी सचिव.
२) मा. राज्यमंत्री, (शालेय शिक्षण) यांचे खाजगी सचिव.
३) आयुक्त (शिक्षण), महाराष्ट्र राज्य, पुणे.
४) राज्य प्रकल्प संचालक, महाराष्ट्र प्राथमिक शिक्षण परिषद, मुंबई.
५) संचालक, राज्य शैक्षणिक संशोधन व प्रशिक्षण परिषद, महाराष्ट्र, पुणे.
६) शिक्षण संचालक (माध्यमिक व उच्च माध्यमिक), शिक्षण संचालनालय, महाराष्ट्र राज्य, पुणे.
७) शिक्षण संचालक (प्राथमिक), शिक्षण संचालनालय, महाराष्ट्र राज्य, पुणे.
८) सर्व विभागीय शिक्षण उपसंचालक.
९) प्राचार्य, जिल्हा शिक्षण व प्रशिक्षण संस्था (सर्व).
१०) शिक्षणाधिकारी (प्राथमिक/माध्यमिक)/सर्व शिक्षण निरीक्षक बृहन्मुंबई महानगरपालिका.
११) प्रशासन अधिकारी, महानगरपालिका, (सर्व).
१२) निवड नस्ती (कार्या.एसडी-६).

Appendix - 'A'

21/5

Questionnaire for Cluster Resource Coordinator (CRC-2019-20)

Please fill the UDISE Code of the assigned School (11 digits) [ ]

(A) General Information

i) State:
ii) District:
iii) Block:
iv) Village/Ward:
v) Name of the School:
vi) Pin Code:
vii) Lowest Class in the School
viii) Highest Class:
ix) Type of School
- a) Boys only
- b) Girls only
- c) Co-educational

x) Management of School
- a) Department of Education
- b) Tribal Welfare Department
- c) Local Body
- d) Government Aided
- e) Social Welfare Department

xi) School location (Rural/Urban)

xii) Year of Establishment of School

xiii) When does the academic session start (Month)

22/45

Questions from Section B onwards will need to be filled on the spot. Tick, or fill in the box.

(B) Questions

1) Total number of Teaching Staff in position.(Contractual teachers include all categories of teachers other than regular teachers)

S.No	Category	Regular	Contractual	Total
a)	Primary level (Classes 1-5)			
b)	Upper Primary level (Classes 6-8)			
c)	Secondary level (Classes 9-10)			
d)	Higher Secondary (Classes 11-12)			

2) Number of Teachers present on the day of visit.

S.No	Category	Regular	Contractual	Total
a)	Primary level (Classes 1-5)			
b)	Upper Primary level (Classes 6-8)			
c)	Secondary level (Classes 9-10)			
d)	Higher Secondary (Classes 11-12)			

3) Whether all the teachers in the School have photo ID. (Yes/No)

4) Details of Toilets facility*

	Boys only	Girls Only
a) No. of Toilet seats available		
b) No. of Toilet seats functional		
c) No. of Urinals available		
d) No. of Urinals functional		

(Definition of functional toilet: water available in the toilet, minimal odour (no foul smell), unbroken seat, regularly cleaned, dry, with working drainage system, accessible to users, closable door)

**Note: In case it is a Boys only or Girls Only School then please write NA against the other boxes.*

29/4

5) **What is the main Source of drinking water functional in the School.**

a) Hand Pump or Bore well within the School premises
b) Protected Well
c) Unprotected Well
d) Tap Water
e) Packaged or Bottled or RO or UV water provided by the School
f) No access to drinking water

6) **How does the School dispose its liquid waste.**

a) No specific measures
b) Open Drain
c) Leach pits with sturdy cover to prevent accidental fall
d) Septic tank or bio-toilets or Sewer line with sturdy cover to prevent accidental fall

7) **Whether Library facility or Story Book Bank or Story Book Reading Corner is available.** (Yes/No)

8) **Status of Enrolment in the School.**

Category	General Enrolment (Including CWSN)			Children attending the School on the day of visit		
	Boys	Girls	Total	Boys	Girls	Total
Primary (Classes 1 – 5)						
Upper Primary (Classes 6 - 8)						
Secondary (Classes 9 – 10)						
Higher Secondary(Classes 11 – 12)						

9) **Total number of Children (Classes 1-8) availing MDM on the day of visit.**

a) Primary
b) Upper Primary

2101 4

10) Number of Out of School Children identified and enrolled for Special Training in current year

	Number Identified as per household survey	Number enrolled
a) Boys		
b) Girls		

If, answer to the above is positive, then-

i) Who conducts the Special Training in the School?

a) School Teachers

b) Specially engaged teachers /NGOs

c) Both

ii) Type of Special Training being conducted?

a) Residential

b) Non-residential

c) Both

11) Whether the School has displayed class wise Learning Outcomes? (Yes/No)

12) Whether daily data on number of children availing Mid-day Meals is being furnished on Automated Monitoring System (AMS). (Yes/No)

13) Whether one teacher and SMC member are tasting the food before serving to the children. (Yes/No)

14) Were 2 sets of Uniform received for the academic year 2019-20 by all the eligible children in the School for classes I to VIII.

a) (Yes/No)

b) If, yes. Please mention the Month

c) Reasons for short fall/deviation/No distribution...

15) Whether the School has received the Library grant/Books.

a) (Yes/No)

b) If, yes. Number of Library books purchased/received

c) If, no. Reasons for not receiving the grant...

16) Has the School received funds for constitution of Youth & Eco Club.

a) (Yes/No)

b) If, yes, please mention the Month [ ]

c) Whether Youth and Eco Club has been constituted? (Yes/No)

d) If, no. Reasons for not receiving the grant...

17) Were complete set of Textbooks received within one month of start of academic year 2019-20 by all children in the School for Classes I to VIII.

a) (Yes/No)

b) If, yes, please mention the Month [ ]

c) If received late then mention-when they were received..

18) Whether Aids & Appliances have been provided to CWSN in the School (If, applicable).

a) Elementary Sections (Yes/No/ Not applicable)

b) Secondary and Senior Secondary Sections (Yes/No/ Not applicable)

19) Whether board on School safety pledge has been displayed? (Yes/No)

20) Whether School Management Committee (SMC/SMDC) has been constituted.

a) (Yes/No)

b) If, Yes, has the SMC formed the School Development Plan (Yes/No)

c) Whether members of SMC were given training about their roles and functions (Yes/No)

d) When was the last SMC meeting held (Provide Date) [ ]

21) Actions taken by the school to promote regularity and punctuality in student attendance.

a) Meetings with Parents/Guardians [ ]

b) Reminder/Letter sent to the Parents/Guardians of Students having Irregular attendance. [ ]

c) No action [ ]

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22) Does the school maintain up-to-date record of students attendance in the registers/electronically. (Yes/No)

23) How is student's personal-social development monitored.

a) By observing students in class and during their participation in games/ Sports and other co-scholastic activities. ☐

b) By keeping a record of student's participation and attainment in class only. ☐

c) No efforts made to monitor personal-social development. ☐

24) How is student attainment measured and how is the progress ascertained over time.

a) By counting periodic tests ☐

b) Half yearly ☐

c) Annual Exam ☐

d) By awarding grades based on marks ☐

25) Does the school maintain a record of teachers' attendance along with reasons for absence. (Yes/No)

26) School makes alternative arrangements for the classes of absent teachers by.

a) Assigning substitute teachers ☐

b) Combine classes. ☐

c) Assigning a class to the Senior student ☐

d) No arrangement ☐

27) Teacher performance is monitored through.

a) Annual Confidential Report ☐

b) School head observations. ☐

c) Students achievements ☐

d) Feedback from Students/Parents/SMC ☐

e) No provision ☐

28) Teachers access to different types of teaching-learning resources. (e.g. Charts, low cost models, pictures, globes, maps etc)

a) Unaware of resources ☐

b) Aware of resources but unable to access them ☐

c) Access to the resources but don't use ☐

d) Access to resources and use in classroom [ ]

e) Personal efforts-Use of internet/sites of different agencies/ use of DIKSHA/e-Pathsala etc. [ ]

29) Whether the teacher encouraged students to ask questions*.

a) Yes

b) No [ ]

c) Name of the Teacher [ ]

d) Class [ ]

30) Whether the teacher paid equal attention to all the students*.

a) Yes [ ]

b) No [ ]

c) Name of the Teacher [ ]

d) Class [ ]

(*BRC/CRC should sit & observe the classroom transaction for each level e.g., Primary and Upper primary) for 1 period and provide his/her general observation for questions 30 and 31. For every visit BRC/CRC should observe different teacher class and different grade)

31) Whether the school has a Head Teacher / Principal / Head Master in position.

(Yes/No)

32) Number of Teachers provided In-service Teacher Training during last 2 years

School Category	Total No. of Teachers	No. of Teacher Received Teacher Training	No. & Names of Teacher Not Received Teacher Training
Primary level			
Upper Primary			

33) Does the school have a Child cabinet (Bal Sansad) that takes an active role in promoting sanitation and hygiene practices? (If Yes, please see the "records of the meetings". Topics related to water; sanitation & hygiene should be observed from the meetings over last one-year). (Yes/No)

34) Has the school developed a Swachhata Action Plan (SAP)? *(Yes can be selected if the schools is able to show the plan)* (Yes/No)